

## V. CUSTOMER'S OWN MATERIAL (COM)

**Customer's Own Material (COM)** – In order to expedite your order, we have provided a sample COM fabric identification form to accompany each COM order. Additionally, please supply the following information with your order:

- 1) A swatch of the fabric identifying the face side and the top of the pattern.
- 2) Any application preferences, if necessary.

*Note: Unless instructions are clearly stated on your order, we reserve the right to use our best judgment concerning the application of your fabric. Further, we shall assume that all COM is first quality with all defects properly identified, and that the face side is rolled in unless otherwise noted. After examination of your COM we may recommend that the fabric be sent for backing. Often backing is required to mitigate stretching, growing on cushions and/or raveling. We provide this service for a minimum charge of \$25. Should the amount exceed \$25, a per yard charge will apply.*

Proper identification of your fabric is of the utmost importance. If we cannot identify your fabric, your order cannot be put into production. To avoid unnecessary delay, make certain the following information is provided with the shipment of your fabric.

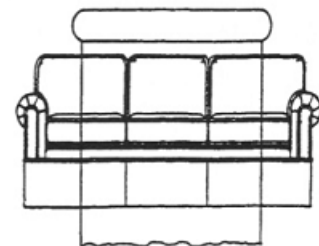
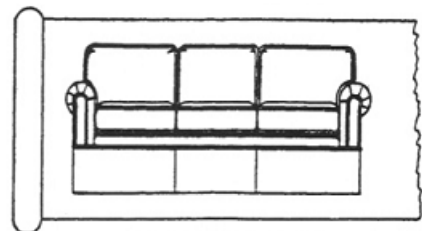
**IMPORTANT: COPY THIS FORM AND ATTACH TO YOUR FABRIC FOR ALL C.O.M. ORDERS**

Account Name _____	Date of Order _____
Account Address _____	Fabric Supplier _____
_____	Pattern Name or Number _____
Order # _____	Yards Being Sent _____
Style# _____	Special Instructions _____
Customer's Name _____	_____
Attach Swatch and Mark Face Side and Top of Pattern	Return any excess C.O.M Material.

**NOTE:** Refer to product photos or the Price List for COM yardage requirements for plain, 54" wide material. COM yardage requirements are approximate and are determined assuming non-biased welt application. To determine the appropriate amount of COM yardage for your order, please add the following amounts to our plain yardage figure based upon the width and repeat of your fabric:

Fabric Width	Repeat 3"-13"	Repeat 14"-27"	Repeat Over 27"
54"	20%	33%	<i>Please</i>
48-50"	30%	45"	<i>obtain quote</i>
36"	105%	115%	<i>from factory</i>

**RAILROADED (RR)**



**NON-RAILROADED (NRR)**

**Please clearly specify if you wish to have any COM fabric for welting applied on the bias. If so, please add 3.0 yards of fabric for sofas and loveseats and 1.5 yards of fabric for chairs and ottomans to the requirements determined above.**

Fabrics made for the upholstery industry typically are 54" wide and fall into one of two application categories: railroaded or non-railroaded. Railroaded fabrics are applied so that seaming on the furniture will not be necessary. Fabrics that are to be applied non-railroaded, or "up the bolt," may require seaming. This is true of camelback sofas, single cushion sofas, and single cushion loveseats. Non-railroaded fabrics may have pattern layouts which necessitate seaming on certain chair styles as well. Velvets normally will be applied to the NRR position because of the pile or nap, unless we are instructed otherwise.

**COM should be sent to:**  
 Wesley Hall Furniture  
 Attn: COM Department  
 141 Fairgrove Church Road SE  
 Conover, NC 28613  
**Note:** Please use the address above for UPS or FedEx shipments only, **NOT** for US Mail.